

**Hickory Creek HOA Board of Directors**  
**Meeting location: Abess Elementary School, Jacksonville, FL 32225**  
**Tuesday November 7, 2023**  
**Meeting Minutes**

Meeting called to order by Vice President Lennette Hauver at: 6:51 pm

Roll Call: Quorum **Yes** NO

Per By-laws quorum consists of 5 of 8 Board Members in attendance

Meeting was rescheduled from 11/14 to 11/7/23 at the convenience of the Board

President	Justin Smith	JS		Term ends 2/2025
Vice President	Lennette Hauver	LH		Term ends 2/2025
Treasurer	Lisa Jennings	LJ		Term ends 2/2024
Secretary	LeAnn Reilly	LR	absent	Term ends 2/2025
Member at Large/ACC Chair	Dan Schwartz	DS		Term ends 2/2025
Member at Large/Newsletter Chair	Jill Smith	Js	absent	Term ends 2/2025
Member at Large	Bobby Queen	BQ		Term ends 2/2024
Member at Large	Kevin Muire	KM	absent	Term ends 2/2025
Member at Large	Robert Hopkins			Term ends 2/2025

**Committee Chair and Co-Chair's**

Lakes Committee	Bobby Queen
Web Master & C-Pac Rep	Nell DeCoursey      absent
Welcoming Committee	Stephanie Larson      absent
Neighborhood Watch Committee	Vacant
Social Committee	Dan Schwartz

Guests: None

**Purpose of Meeting: Report activity of previous month and planning for upcoming months.**

**Notice Board Meetings are Recorded**

**ACC Reports**

**Committee:** Chairman, verbal report – DS, Start @ 6:35 pm

**Violations:**

Old: DS, says he has sent several violation letters to Lot [REDACTED] with no response. JS, says 2 board members need to go talk to him.

**General Meeting Minutes**

**Committee Reports**      start 6:51 pm

**Secretary Report:** LH, Report submitted

1. Review of the Oct 10, 2023 Board Meeting minutes.
2. LJ, motions that the board accepts the minutes as presented, DS, seconds the motion
3. Motion to accept the Secretary's report as presented – **Approved**

**Treasurer's Report:** LJ, Report submitted

1. Review of the Treasurers Budget report dated October 2023
2. LH motions that the board accepts the October, 2023 Treasurers report as presented, BQ seconds the motion
3. Motion to accept the Treasurer's Budget report as presented – **Approved**
4. JS asks that when the budget is ready that it be emailed to all Board Members.

## **General Meeting Minutes, continued**

### **Committee Reports start 6:51 pm**

**Lakes Committee:** BQ, verbal report given

**Website:** ND, no report

#### **HOA Monthly Business Schedule**

##### **November:**

- Assessments go out end of month which should include a general meeting proxy and return envelope with Hickory Creek address label on it, when financially reasonable.
- Budget for next year needs to be prepped for presentation at December meeting.
- Nominating committee chairperson needs to be named for prep of February general meeting slate. Chairperson has to be a director and then should have two other members that may be from the community (By-law's art III.F)
- Need a newsletter to go out early December to advertise February general meeting.

##### **December:**

- Review and approve next year's budget.
- Canvass current board for future intentions on board. Review who on current board has their two-year term running out, who would like to go on slate for re-election, who only wants to be on board for one year and will resign for their second year of term.
- Need to start reviewing what current board has accomplished during past year so president can present at general meeting, i.e., sponsored spring and fall yard sales, delivered xxx number of newsletters to keep neighborhood informed, etc.

**Welcome Committee:** SL, No report

**Social Committee:** DS, verbal report given

- Planet Pizza coming in Dec.

##### **Old Business:**

- 6/10/23 - Lake 3 weir needs repair. JS asks that everyone contact contractors and get estimates. KM, says he has a contact that he will reach out to and get back to us next month. It was suggested we contact WW Gay, D. Armstrong for new proposals.
- 8/2023 – Attorney, he can not find our paperwork that was filled, JS. No correspondence since then

##### **New Business:**

- 10/10/2023 - Glass on both entrances is broken and needs to be replaced. DS suggests Plexiglas, discussion.

##### **Tabled**

- 10/10/23 - LH says that the bushes on both the North and South entrances are in need of replacement, with the South entrance being the worse. JS says he doesn't want to spend money on anything until the weir in lake 3 has been repaired.

Meeting Adjourned by President Justin Smith at 7:33 pm

*Respectfully submitted*

***Lennette Hauver***